

Calpaca BOD Meeting minutes (Zoom Recorded)

Date: Feb. 12, 2024

Time: 6:30pm

The California Alpaca Breeders Association (Calpaca) represents alpaca owners, breeders, and enthusiasts in California and beyond. We promote the well-being of alpacas and education of the public about alpacas, alpaca fiber, and alpaca products. We support each other through shared information and experiences, and host meetings, speakers and shows for the benefit of members and the public.

Welcome and call to Order -- David

Meeting called to order at :18:34

Attendees: Dave Scroggins, Sabina Karr, Brandi Mello, Cyndi Howard

Documents/emails to review at this meeting:

- Board Resolutions #1, #2, #3, #4
- Educational Quiz for Board members
- Minutes of Jan 8, 2024 Board meeting and Special Board Meeting Jan 25th, 2024

New Business

Item 1: Approve meeting minutes from Jan 8th & Jan 24th, 2024

Discussion: No discussion

Motion by: Sabina

Second by: Cyndi

Vote: 4 *in favor* against abstain

Item 2: Discussion/Action/Motion—Vacancy on Calpaca Board related to Board members Larry Macedo & Michael Gomes resignations:

Recommendation/Motion: Determine process to be taken to fill vacant board positions.

Discussion: Reviewed decisions on appointing new board members. Cyndi sited past practices. Cyndi was next in the election process and is very committed to being on the board. Concerns regarding potential cost and also time constraints that would impede things being accomplished if additional time was taken to hold another election. A “special” election: is not sited in the bylaws.

Dave reached out to Robin Gifford at AOA. Current practice at AOA, is the next candidate in line unless position needs to be filled quickly.

Decided that Cyndi Howard will be in the permanent position.

Discussed asking if Sara Mattia was still interested in a position on the Calpaca BOD. If Sara is no longer interested in the position, the BOD will rediscuss the idea of reaching out to the membership. Sara is a one year position, Cyndi is a 2 year position.

Motion by: Sabina

Second by: Brandi

Vote: 4 *in favor* against abstain

Item 3: — Treasurer's update: Brandi

Discussion: **REVIEW ZOOM MEETING!!!!**

Shows \$35.0000.

Motion By: Cyndi

Second By: Dave

Vote: 4 *in favor* against abstain

Item 4: - Membership Update: Brandi

Discussion: 37 members Paid. 35 farm 2 associate

Discussion on emails being updated on Microsoft. AOA updates regarding emails going into spam folders. Issue should be resolved.

Dave wrote a letter to welcome new membership. Associate & farm members are both welcome to the meeting. Encouraged to participate in committees and volunteer at shows.

Letter will be sent to BOD for discussion before sending letter out.

Motion By: Sabina

Second Cyndi

Vote: 4 *in favor* against abstain

Old Business

Item 1: Discussion/Action/Motion— Review Committee Resolutions / Liaison roles & expectations.

Recommendation/Motion: Review Resolution #1, #2, #3, #4, to make suggestions regarding the overall objective. Review roles and responsibilities for each liaison of agreed committees.

Committees include:

- Bylaws (Dave, Sara)
- Membership (Brandi)
- Fund Raising / Pen Sale (Dave, Donnie)
- Shows (Brandi, Russ)
- Education (Sabina)
- Youth (Sabina, Sara)
- Fiber (New Board Member)

Discussion: Dave presented resolution information and asked for discussion. Placed stipend for each committee at \$100. Stipend to be used for postage, food or drinks. It was agreed that Dave will write additional 3 resolutions.

Motion by: Sabina

Second by: Brandi

Vote: 4 *in favor* against abstain

Item 2: Discussion/Action/Motion- Discussion regarding website access as well as the webmaster position.

Discussion: Dave talked to Collette who is still interested in the position. She is requesting a written purpose statement before she starts. Still discussing.

Collette is requesting a month off before she starts. Not clear what our goals are whether it would be a paid position or volunteer. We have agreed to wait on offering the position at this time.

Lissett has been paid \$250 a quarter for the connection which will be changing to a once a year Connection that will come out in December. Each Resolution committee will provide material that will be written up for the December connection.

WE WILL F/U – Send out to the membership to see if someone is interested in helping or offer a stipend. Once we decide which direction we want to go.

Will put on the agenda for membership meeting Feb 17th, 2024, Connection &/or website.

Will follow up on next meeting

Motion by: Parking lot

Second by:

Vote: *in favor* against abstain

Item 3: Discussion/Action/Motion – Discussion regarding approved dates (yearly timeline) to appear on Calendar.

Discussion: Still confirming Fall show dates

- Will need to look for a location to have our next May membership meeting as well as a location for a potential Pen Sale.

Motion by: Will discuss next meeting.

Second by:

Vote: *in favor* against abstain

Item 4: Roundtable Discussion– Questions, concerns, additional information.

Discussion Only:

- Embosser- Brandi will look into it.
- Name tags – Sabina
- Filling BOD positions moving forward. – David spoke with Robin requesting affiliates meet in person at least twice a year. Will need further discussion regarding the practicality.
- Need to have policies and procedures / Bylaws written and put together.
- Discussion on positions – Brandi wishes to remain as treasurer. Sabina is open to remain as secretary, Cyndi started she is interested in the Vice President position, and Dave will remain president.

Item 5: Motion to adjourn END ZOOM Recording

Motion by: Sabina

Second by: Cyndi

Adjourned at 19:50